



# RIGHT-OF-WAY CONSTRUCTION PERMIT APPLICATION

(Please Print)

DATE: \_\_\_\_\_

Application is made for a PERMIT to work in the Public Right-of-Way at the following location:

Name of Property Owner: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Surface Type/Purpose of Opening/Dimensions: \_\_\_\_\_

When will work commence? \_\_\_\_\_ When will work be completed? \_\_\_\_\_

Applicant Agrees to notify the Department of Community Development prior to and immediately after the boring or cutting in the Public Right(s) of Way. The applicant also agrees to maintain the restored surface for a period of one (1) year. In the event of a road closure, police, fire, street, city engineer and school transportation must be notified **48 hours** in advance.

Applicant agrees to provide \$5,000 bond and Liability Insurance as required by Ordinance No. 194. All work shall be performed in accordance with all Local and State regulations, standards and codes. **All asphalt road repairs must be done by INDOT certified contractors.** If a list of local INDOT certified contractors is needed we can provide it upon request. If a streetlight locate is required, applicant agrees to pay the \$1.00 per foot locate fee.

Fee: \_\_\_\_\_

Portage Utility Services Department

Approved: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Department of Community Development

By: \_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone

( ) Streetlight Locate Required

**\*\*NOTIFY 24 HOURS PRIOR TO STARTING WORK\*\***

Revised 02-20