

“City of Portage”

Trash & Recycling Toter Policy



Please observe the following Policy to avoid an interruption in service.

- Black Lid is for Trash, Green Lid is for Recycling.
- Trash and Recycling routes are serviced on a weekly basis.
- Main rule to observe, **KEEP ALL OBJECTS** three (3) feet from the toter.
- Before 6:00am on your trash day, the toter is to be placed at the curb or easement.
- Do not place trash bags or other objects on top of the toter.
- Do not place toter under low hanging tree branches or power lines.
- Do not place toter at the curb in a backwards or in a sideways position.
- Do not place toter near mailboxes, lamp posts, telephone poles and near parked vehicles.
- After your toter(s) is serviced, please retrieve them from the street within 24 hours.
- Remember, holidays and extreme weather events will always delay service routes.
- For information regarding the City’s Amnesty Bulk Day, please request the Bulk Item Policy.

To request toter(s), please complete the following information and return to department or email PSD@portage-in.com.

Date: _____ Phone: _____

Home Owner Name: _____

Portage Address In Need of Toter(s): _____

This Portage address is a [] Homestead [] Rental Property / Tenant / MHC

Email: _____

I am requesting the following: **(Note: Utility accounts with past due balances more than \$100.00 need to be current)**

- Black Lid Toter for common household trash
 - Requesting ONLY ONE Black Lid Toter.
 - Requesting an additional Black Lid Toter.

- Green Lid Toter for recycling material. (Owner and reviewed and agrees to the city’s recycling policy)
 - Requesting ONLY ONE Green Lid Toter.
 - Requesting additional Green Lid Toter.
 - Green Lid Toter confiscated due to policy violation(s) and requesting toter return.

I understand and agree to all department policies. I understand that each additional black lid toter will add half the price to the monthly trash fee. I understand that additional black lid toter(s) are under the obligation of one year. I understand that hazardous waste, grass clippings, common earth dirt, sod, sand, stone, landscape blocks, river rock, cinder blocks, bricks, asphalt, concrete, construction debris or roofing shingles are NOT allowed in toters. I also agree to pay re-instatement fees of returned toter(s).

Signature: _____ Date: _____