

Booth # _____ Oakwood Hall _____ Sycamore Hall _____

I have handmade items _____ I have buy/sell items _____ I have a combo of both _____ (check one)



All booths are 10'x10'

Base rental fee: \$45 _____
Provide your own table/s

1 table rental, add: \$5 _____

2 table rental, add: \$10 _____

Electric add: \$10 _____
Not available at all booths

Total Paid: \$ _____

Early-bird set up: Friday, November 29th from 2:00-5:00pm. The doors will be open at 7:00am on Saturday, November 30th for additional set up.

Handmade craft booths are in the Oakwood Hall and Buy/Sell booths are in the Sycamore Hall 1st come, 1st served

Make checks & money orders out to: Portage Park Department. You must include your phone number and driver's license number on your check. Each vendor must submit their own check. Mail to: Portage Park Department 2100 Willowcreek Road, Portage, IN 46368. For more information call Pam Passera at 219-762-1675 ext 303. Additional registration forms can be down loaded off our website: www.ci.portage.in.us/parks.

RETURNING VENDORS HAVE UNTIL APRIL 15TH, 2013 TO PAY FOR THEIR BOOTH. All available booths will be open to the general public thereafter.

Exhibitor's Name (please print)

Business Name (if applicable)

Address

City

State

Zip

E-mail address (please print clearly)

Contact Phone Number

List the type of handmade crafts or buy/sell items you sell: _____

I, _____ do hereby hold harmless all event employees, the Portage Park Department, and the City of Portage from any responsibility for lost or stolen items, damaged items, theft or any other act. I understand that if I cancel or fail to set-up anytime during the two-day event, I will lose my booth space for the next year. All booth spaces are non-refundable. The Park Department reserves the right to refuse the sale of any items.

Date: _____ Receipt # _____ Amount Paid: _____

