



# CITY OF PORTAGE

## BUILDING DEPARTMENT

CITY HALL

6070 CENTRAL AVENUE

PORTAGE, INDIANA 46368

TELEPHONE 762-4204 / FAX 764-5749

## FLOOD HAZARD AREA DEVELOPMENT SUPPLEMENT

Date: \_\_\_\_\_

ILP No. \_\_\_\_\_

Address Of Property: \_\_\_\_\_

Base Flood Elevation (BFE) \_\_\_\_\_

Flood Protection Grade (FPG) \_\_\_\_\_

Is Any Part of the Construction in a Designated Floodway? **Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**If "Yes"**, you must first obtain a Construction Permit from the Indiana Department of Natural Resources before proceeding further. Website: <https://secure.in.gov/dnr/water/2455.htm>

Is the site in a Special Floodway Hazard Area (SFHA) without established Base Flood Elevation (BFE) and/or Floodway/Fringe? **Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**If "Yes"**, you are subject to the standards stated in Portage Municipal Code Section 42-212(g).

Sec. 42-212(g). - Standards for SFHAs without established Base Flood Elevation (BFE) and/or Floodways/Fringes.

*Drainage area upstream of the site is greater than one square mile:*

You must first obtain a Construction Permit or a Floodplain Analysis/Regulatory Assessment citing the Base Flood Elevation and the recommended Flood Protection Grade from the Indiana Department of Natural Resources before proceeding further. Website: <https://secure.in.gov/dnr/water/2455.htm>

*Drainage area upstream of the site is less than one square mile:*

Provide an Engineering Analysis showing the limits of the Floodway, Fringe and Base Flood Elevation for the site.

If you have answered "NO" to the two questions above, you may apply for development in a flood hazard area.

You must submit a site development plan in duplicate and drawn to scale supplying the following:

1. A description of the proposed development;
2. Location of the proposed development sufficient to accurately locate property and structure in relation to existing roads and streams;
3. A legal description of the property site;
4. A site development plan showing existing and proposed development locations and existing and proposed land grades;
5. Elevation of the top of the lowest floor (including basement) of all proposed buildings. Elevation should be in NAVD 88 or NGVD;
6. Elevation (in NAVD 88 or NGVD) to which any nonresidential structure will be flood-proofed;
7. Description of the extent to which any watercourse will be altered or related as a result of proposed development,

Notice: Upon placement of the lowest floor, the elevation must be certified by a registered land surveyor or professional engineer and submitted to the Building Department for review. The permit holder shall correct deficiencies detected by such review before any further work is allowed to proceed.

Upon completion of construction, FEMA Elevation Certificate Form 81-31 must be submitted to the Building Department.

**\*\*\*\*\*Do Not Write Below This Line Office Use Only\*\*\*\*\***

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Check off list as applicable:

1. Indiana Department of Natural Resources (DNR) Permit Number \_\_\_\_\_
2. DNR Floodplain Analysis/Regulatory Assessment with BFE & FPG \_\_\_\_\_
3. Engineering Analysis (Stamped) with BFE & FPG \_\_\_\_\_