



City of Portage Redevelopment Commission

Offer to Purchase Form

Date: April 24, 2018

PROPERTY FOR SALE: 5500 Melton Road, 4 parcels, 9.8 acres.

Please answer the following questions in enough detail to afford the Commission a thorough understanding of your proposal. Attach additional exhibits as necessary.

1. Contact Information

(You may use the electronic fields to type directly in the form)

- a. Company: _____
- b. Address: _____
- c. Contact Name: _____
- d. Phone: _____ Email: _____

2. Describe the financial terms of your Offer to Purchase

- a. Your offering price: _____
- b. Terms (cash, option, letter of credit): _____
- c. Projected closing date: _____
- d. Estimated date to begin construction: _____
- e. Estimated date to completion: _____

3. Explain the nature of your business or organization in general.

4. Narrative description of the proposed development. Include proposed uses and approximate square footage of each use.

5. Development budget, e.g. land, construction, architectural and engineering fees, and other fees.

6. Describe the experience of those on your development team in regards to completing similar projects.

7. Describe the type and variety of employment that will be created by the project.

8. Other information necessary for your proposal (*Optional*).

Offeror Signature

Print: _____

Date: _____

Sign: _____

ACCEPTANCE

Redevelopment Commission

Sign: _____

Date: _____

James Snyder, Mayor

SUBMITTAL

Offers must be submitted to the Clerk Treasurers Office, Attention Lynn Reed, City Hall, 6070 Central Avenue, Portage, Indiana 46368 by 2:00 p.m. May 24, 2018. All offers must be clearly marked and sealed. The Redevelopment Commission will open offers at 4:00 p.m May 24, 2018.

For more information contact the Redevelopment Administrator, Colin Highlands, at 219-841-6428 or at chighlands@portage-in.com.