



CITY OF PORTAGE
**REDEVELOPMENT
COMMISSION**

REGULAR MEETING
May 23, 2019

Mayor Cannon called the Redevelopment Commission (RDC) meeting to order at 4:00 pm.

Commissioners Present: Mr. Steve Nelson, Mr. Greg Lach, Mr. Jim Thompson and Mayor John Cannon

Commissioners Absent: Mr. Mark Oprisko

APPROVAL OF MINUTES:

Mr. Lach made a motion to approve the minutes from the regular meeting of April 25, 2019 and the special meeting of May 8, 2019. Mr. Thompson seconded the motion.

4 yes 0 nays

APPROVAL OF CLAIMS:

Mr. Nelson made a motion to approve the claims presented to the RDC for May 2019. Mr. Thompson seconded the motion. Mr. Lach questioned payment of the invoice for the treatment of Dombey Lake and wanted to know if any other department should be responsible for this service. Mayor Cannon advised that he would look into the issue.

4 yes 0 nays

STAFF REPORTS:

Colin Highlands

- Presented a program regarding RDC owned properties. (A copy will be attached to the minutes.)

Andrew Maletta

- Discussed the "Health Care 360" two (2) day program that was attended by seventy (70) high school students along with parents who attended the program on the second day. He advised that the next "Manufacturing 360" will be held in October.

John Hannon

- Advised that specs for the demolition of 5440 Melton Road were completed.
- Advised that a meeting was held with Delta institute regarding reclaimable materials in the Garyton School building.

Gregg Sobkowski

- Advised that the Catalyst bankruptcy was completed but has not been released. He further advised that a hearing was set for some time in June pertaining to the foreclosure.

OLD BUSINESS:

- Mrs. Sandra Kolb advised that four (4) requests were sent seeking quotes for parking lot seal coating and striping. Site Services was the only company to respond.

President

John Cannon
Mayor

Vice President

Greg Lach
ZE Design

Secretary

Jim Thompson
Resident

Members

Colin Czilli
City Councilperson

Steven A. Nelson
Superintendent of Streets

Staff

Colin Highlands
Administrator

Lynn Reed
Recording Secretary

Legal

Gregory Sobkowski
Hodges & Davis

Contact

Colin Highlands
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Energy and Efficiency



The quote submitted was in the amount of \$13,989.00. Mr. Lach asked if this project was in the RDC budget. Mr. Highlands answered in the affirmative. Mayor Cannon entertained a motion to award the project to Site Services. Mr. Lach so moved. Mr. Nelson seconded the motion.
4 yes 0 nays

NEW BUSINESS:

- Mayor Cannon asked that agenda item 7.1 – *ADDITIONAL MOWING SERVICES: Permission to seek quotes* – be removed from discussion. Mr. Lach so moved. Mr. Nelson seconded the motion.
4 yes 0 nays

- Mayor Cannon entertained a motion for staff to seek quotes for a gateway sign and landscaping at or near the intersection of Crisman Road and US Highway 20. Mr. Nelson so moved. Mr. Thompson seconded the motion. Mr. Lach questioned the location of the sign and the cost. Mayor Cannon advised that INDOT declined the original placement of sign at Rt. 249 and 80/94 because of right of way issues. He further advised that moving the sign to this location would eliminate state involvement. The price of the sign would be approximately \$42,000.00 for the sign and landscaping.
3 yes 1 nay (Lach)

- Mayor Cannon entertained a motion for staff to seek quotes for grass and small plantings at the Open-Air Pavilion. Mr. Nelson so moved. Mr. Lach seconded the motion.
4 yes 0 nays

- Mayor Cannon entertained a motion to approve change order #3 for the Open-Air Pavilion in the amount of \$2,781.00; \$1,200.00 for floor paint top coating and \$1,581.00 for new cores for eleven (11) doors. Mr. Lach so moved. Mr. Nelson seconded the motion.
4 yes 0 nays

- Mayor Cannon entertained a motion to approve the contract with Delta Institute in the amount of \$5,000.00, who will assess the reclaimable building material in the Garyton School prior to demolition. Mr. Nelson so moved. Mr. Lach seconded the motion.
4 yes 0 nays

- Mayor Cannon asked that agenda item 7.6 – *RDC PROPERTY FOR SOUTH SHORE PARKING LOT: Permission to order appraisals for sale* – be removed from discussion. Mr. Nelson so moved. Mr. Thompson seconded the motion.
4b yes 0 nays

OTHER BUSINESS:

- Mayor Cannon asked for everyone to think of a name for the Open-Air Pavilion. He advised that Park Superintendent, Jenny Orsburn, is looking for corporate sponsors as well. Maintenance of the pavilion will have to be determined by an agreement with the parks department.

- Mayor Cannon entertained a motion to approve an amendment to the landscaping contract with Allen's Lawn Care to include fertilizing certain areas for a not to exceed amount of \$5,000.00. Mr. Lach so moved. Mr. Nelson seconded the motion.
4 yes 0 nays

- Mayor Cannon entertained a motion to approve the quote submitted by Security Fence in the amount of \$16,861.00 for the replacement of the facility gate. Mr. Lach so moved. Mr. Nelson seconded the motion.

4 yes 0 nays

There being no further business to come before the Commission, Mr. Nelson made a motion to adjourn. Mr. Thompson seconded the motion.

4 yes 0 nays

John Cannon, Mayor

Lynn Reed, Recording Secretary