

The City of Portage Storm Water Board

Regular Meeting

October 3, 2019

The meeting was called to order by Mayor John Cannon at 3:00 PM.

**MEMBERS PRESENT:** Mayor John Cannon, Member Dominic Bonta, and Member Patrick Newell.

**MINUTES OF THE PREVIOUS MEETING:** Mayor Cannon made a motion on the minutes from the September 5, 2019 meeting. Member Newell made a motion to approve the minutes with an amendment for the Holmes Avenue Project. The record should reflect 2 yes – 1 nay (Newell). Member Bonta seconded that motion.

3 yes - 0 nays

**UNFINISHED BUSINESS:** None.

**REPORTS OF UTILITY OFFICIALS:**

Superintendent Dave Littleton reported on various projects and department activities.

Assistant Superintendent Dan Komenda reported on various projects.

Engineer John Hannon reported on various projects.

Mayor Cannon entertained a motion for the City Attorney to draft a letter from the City of Portage Storm Water Board to the property owners for the Willowcreek Road Detention Project. Member Newell made a motion to approve that request. Member Bonta seconded that motion.

3 yes – 0 nays

**NEW BUSINESS:**

Mayor Cannon entertained a motion for 2019 paving project pay application #1 in the amount of \$188,019.53. Member Newell made a motion to not approve payment for pay application #1. Member Bonta seconded that motion.

2 yes – 1 nay (Cannon)

Member Newell made a motion to rescind his motion for pay application #1. Member Bonta seconded that motion.

3 yes – 0 nays

Member Bonta entertained a motion to pay 25% of pay application #1 and recommend 75% be paid by the Board of Works. Mayor Cannon made a motion to approve that request. Member Newell seconded that motion.

3 yes – 0 nays

Attorney Sobkowski advised the board that paying for a pay application that doesn't involve storm water infrastructure isn't a valid expense to the board.

Member Bonta made a motion to rescind his previous motion.

Member Newell entertained a motion to not approve payment for pay application #1. Member Bonta seconded that motion. Mayor Cannon requested a voice vote.

2 yes – 1 nay (Cannon)

Mayor Cannon entertained a motion to approve the Employee Salary change in the Utility Contract. Member Bonta made a motion to approve the contract change. Member Newell seconded that motion.

3 yes – 0 nays

Member Newell entertained a motion to allow storm water management to open quotes in a public meeting for the Willowcreek Stabilization project. Mayor Cannon made a motion to approve that request. Member Bonta seconded that motion.

3 yes -0 nays

**CLAIMS:**

Mayor Cannon entertained a motion on the claims docket as presented. Member Bonta made a motion to approve the claims docket as presented. Member Newell seconded that motion.

3 yes – 0 nays

**OTHER BUSINESS:** None

**ADJOURNMENT:**

Mayor Cannon entertained a motion to adjourn the meeting. Member Newell made a motion to approve that request. Member Bonta seconded that motion.

3 yes – 0 nays

The meeting was adjourned at 3:58 PM.

**ATTEST:**

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Christopher Stidham  
Clerk-Treasurer

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John Cannon  
Mayor