

City of Portage Common Council  
Regular Remote Meeting  
April 7, 2020

The meeting was called to order by Mayor Lynch at 6:30PM.

**Members Present:** Councilpersons Ferdinand Alvarez, Debbie Podgorski, Gina Giese-Hurst, Pat Clem, Scott Williams, Brian Gulley, Collin Czilli, Mayor Sue Lynch and Clerk-Treasurer Nina Rivas.

**Minutes:** Councilperson Williams made a motion to approve the March 3, 2020 minutes; Councilperson Czilli seconded the motion. Mayor Lynch requested input from the Council. Mayor Lynch requested a voice note. Motion passed.  
7-yea, 0-nay

Councilperson Williams made a motion to approve the March 9, 2020 minutes; Councilperson Czilli seconded the motion. Mayor Lynch requested input from the Council. Mayor Lynch requested a voice note. Motion passed.  
7-yea, 0-nay

**Communication, Correspondence Announcements from the Mayor:**

Mayor Lynch reminded residents that there is no bulk pick-up while the Stay at Home Order is in place. She also stated that for the safety of city workers, no items placed outside of totters will be pick-up.

**Clerk-Treasurer's Report:**

Clerk-Treasurer Rivas reported on the IBB Bond Bank HELP Equipment Lease Program.

Councilperson Williams made a motion to accept the Term Sheet from Key Government Finance, Inc. with an interest rate of 2.152% for \$500,000.00, maturing four (4) years from Closing for the financing of police vehicles and related equipment; Councilperson Clem seconded the motion. Mayor Lynch requested input from the Council. Mayor Lynch requested a voice vote. Motion passed.  
7-yes, 0-nays

Clerk-Treasurer Rivas also reported on the IBB Mid-Year Advance Funding Program. The funding is being offered to alleviate cashflow shortages that may arise from potential June Settlement shortfalls. The IBB Mid-Year Advance Funding Program will be placed on May's agenda for the Council's approval.

**Unfinished Business:**

*Second Reading*

Councilperson Czilli read an ordinance regarding Various Fire Personnel Matters. Councilperson Czilli made a motion to adopt Ordinance 20-03, Various Fire Personnel Matters; Councilperson Williams seconded the motion. Mayor Lynch requested input from the Council. Mayor Lynch requested a voice vote. Motion passed.

7-yes, 0-nays

**ORD 20-03**

**New Business:**

*Public Hearing - First Reading*

Councilperson Podgorski read an ordinance amending Chapter 90, Article V of the City of Portage Municipal Code and accompanying Zoning Map.

The public was encouraged to post any public comment or questions related to Ordinance 20-04 on the City's Facebook page or email the Clerk-Treasurer. Any public comment will be read aloud and addressed at the Special April 17<sup>th</sup> Council Meeting.

*First Reading*

Councilperson Czilli read an ordinance amending the 2020 Salary Ordinance. Councilperson Czilli made a motion to suspend the rules requiring a second reading; Councilperson Williams seconded the motion. Mayor Lynch requested input from the Council. Mayor Lynch requested a voice vote. Motion passed.

7-yes, 0-nays

Councilperson Czilli made a motion to approve the amended 2020 Salary Ordinance; Councilperson Podgorski seconded the motion. Mayor Lynch requested input from the Council. Mayor Lynch requested a voice vote. Motion passed.

7-yes, 0-nays

**ORD 20-01 AMENDMENT**

Councilperson Czilli made a motion to move the schedule May 12, 2020 Council Meeting to May 5, 2020 and move the June 2, 2020 to June 9, 2020 to accommodate the Primary Election. Council Councilperson Williams seconded the motion. Mayor Lynch requested input from the Council. Mayor Lynch requested a voice vote. Motion passed.

7-yes, 0-nays

Councilperson Giese-Hurst reminded residents to check on their neighbors while the Stay at Home Order is in effect.

Mayor Lynch reported that she has been attending remote meetings with surrounding Mayors every Wednesday to discuss Covid-19 related issues. She also participated in "Zooming Around Indiana" with Hammond Mayor Tom McDermott.

City Attorney Whitten reported to the Council that Clerk-Treasurer has completed and e-filed the 2016-2019 1094-C's and 1095-C's with the IRS and the City is now in compliance with the ACA reporting requirement.

**Adjournment:** There being no further business to come before the Council, Mayor Lynch entertained a motion to adjourn. Councilperson Czilli made a motion to adjourn; Councilperson Williams seconded the motion. Mayor Lynch adjourned the meeting at 7:06 PM.

ATTEST:

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Nina L. Rivas  
Clerk-Treasurer

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Scott Williams  
Council President