

BOARD OF PUBLIC WORKS & SAFETY
Remote Regular Meeting
April 14, 2020

The meeting was called to order by Mayor Lynch at 11:00 A.M.

Members Present: Mayor Sue Lynch, Jamie Lewis, Steve Sonaty, Scott Williams and Clerk-Treasurer Nina Rivas.

MINUTES OF THE PREVIOUS MEETING:

Mayor Lynch entertained a motion to approve the minutes from the March 24, 2020 meeting. Member Lewis made a motion to approve the minutes; Member Williams seconded the motion. Motion passed.
4 yes-0 nays.

OLD BUSINESS:

Request to Release Maintenance Bond for Cardinal Crossing Phases 1, 2 and 3
Member Williams made a motion to approve the request to release the maintenance bond for Cardinal Crossing Phases 1, 2 and 3 at the request of Project Manager Sandy Kolb; Member Lewis seconded the motion. Motion passed.
4 yes-0 nays.

NEW BUSINESS:

Acceptance of Public Infrastructure at Promenade at Founders Square
Member Williams made a motion to approve the acceptance of public infrastructure at Promenade at Founders Square; Member Lewis seconded the motion. Motion passed.
4 yes-0 nays

Portage CCMG Agreement 2020-1
Member Lewis made a motion to approve the CCMG Agreement 2020-1 at the recommendation of Community Development Director AJ Monroe; Member Sonaty seconded. Motion passed.
4 yes-0 nays

Project Manager Sandy Kolb requested approval of the April 2020 Rieth-Riley Invoice for traffic signal street cuts missed in 2019; Member Williams made a motion to approve the April 2020 invoice; Member Lewis seconded the motion. Motion passed.
4 yes-0 nays

Copy Machine Contract Renewal for the Clerk-Treasurer's Office & Building Department
Member Williams made a motion to approve the renewal of the copy machine contract for the Clerk-Treasurer's Office and Building Department; Member Lewis seconded the motion. Motion passed.
4 yes-0 nays

CLAIMS:

Clerk-Treasurer Rivas reported on unpaid, outstanding invoices incurred in 2019 amounting to \$149,182.16.

Member Sonaty made a motion to approve the claims docket as presented; Member Lewis seconded the motion. Motion passed.
4 yes-0 nays.

MAJOR ILLNESS:

Three (3) – Member Lewis made a motion to approve three (3) Major Illness Claims; Member Williams seconded the motion. Motion passed.
4 yes-0 nays

OTHER BUSINESS:

Assistant Chief Uzelac requested a moratorium on Solicitor's Permits issued by the City due to the Covid-19 pandemic. Member Williams made a motion to instate a moratorium on current Solicitor's Permits issued by the City; Member Sonaty seconded the motion. Motion passed.
4 yes-0 nays

ADJOURNMENT:

Mayor Lynch entertained a motion to adjourn. Member Sonaty made a motion to adjourn; Member Lewis seconded the motion. Motion passed.
4 yes-0 nays.

The meeting was adjourned at 11:32 A.M.

ATTEST:

Nina L. Rivas
Clerk-Treasurer

Sue I. Lynch
Mayor