



CITY OF PORTAGE  
**REDEVELOPMENT  
COMMISSION**

**REGULAR MEETING**  
July 23, 2020

Mayor Lynch called the Redevelopment Commission (RDC) meeting to order at 4:04 pm.

**Commissioners Present:** Mr. Greg Lach, Mr. William Fekete, Mr. Ralph Mundt, School Board Liaison Dr. Shaunna Finley, and Mayor Sue Lynch

**Commissioners Absent:** Mr. Colin Czilli

**APPROVAL OF MINUTES:**

Mr. Fekete made a motion to approve the minutes from the regular meeting of June 25, 2020. Mr. Lach seconded the motion.

4 yes 0 nays

**APPROVAL OF CLAIMS:**

Mr. Lach made a motion to approve the claims presented to the RDC for July 2020. Mr. Fekete seconded the motion.

4 yes 0 nays

**STAFF REPORTS:**

**OLD BUSINESS:**

**NEW BUSINESS:**

Mr. Monroe advised that three (3) request for quotes for landscaping services were sent to local landscaping companies. One (1) quote was received from Allen's Lawn Care and Snow Removal in the amount of \$35,200.00. The request asked for service to eight (8) areas within the city. The contractor stated that the quote did not include watering or chemical treatments. However, the quote also stated that if all areas were awarded to the contractor, the amount would be lowered to \$32,000.00 and would include watering and chemical treatment. Mayor Lynch entertained a motion to accept the quote from Allen's Lawn Care contingent upon staff and legal review. Mr. Lach so moved. Mr. Mundt seconded the motion.

4 yes 0 nays

(Mr. Czilli arrived at 4:15)

Mr. Monroe advised that the committee appointed to choose an architectural firm for the City Hall Remodel project selected CSK Architects after reviewing four (4) quotes submitted. The contract amount is \$10,000.00 and is currently being reviewed by legal. Mayor Lynch entertained a motion to accept the contract with CSK Architects contingent upon legal review. Mr. Lach so moved. Mr. Czilli seconded the motion.

5 yes 0 nays

**President**

Sue I. Lynch  
*Mayor*

**Vice President**

Colin Czilli  
*Councilperson*

**Secretary**

Greg Lach

**Members**

William Fekete

Ralph Mundt

**School Board Liaison**

Dr. Shaunna Finley

**Director**

A.J. Monroe

**Legal**

Dan Whitten

**Recording Secretary**

Lynn Reed

---

City Hall  
6070 Central Avenue  
Portage, IN 46368  
219-762-5425



Mr. Monroe introduced the design team for the Gayton School project. They are Tina Rongers of Karnerblue Era, LLC, Laura Small of Holladay Properties, and Michaline Tomich of Mixdesign, Inc. Each presented their vision of renovation to the building and presented proposals for their services. They are as follows:

1. Karnerblue Era, LLC \$ 9,500.00
2. Holladay Properties \$ 7,500.00
3. Mixdesign, Inc. \$20,500.00

Mayor Lynch entertained a motion to accept the contracts with the design team contingent upon legal review. Mr. Lach so moved. Mr. Czilli seconded the motion.

5 yes 0 nays

Mayor Lynch opened the floor for discussion regarding the 21<sup>st</sup> Century Educational Grant. Historically, the RDC granted \$100,000.000 to the Portage Township School System. Mr. Fekete stated that he would like to see this amount increased to \$150,000.00. Dr. Finley advised that the need for increased internet connectivity is a major concern especially during this time of remote schooling. She thanked the commission for their continued support of the school system. Mayor Lynch entertained a motion to approve the grant in the amount of \$100,000.00. Mr. Czilli so moved. Mr. Mundt seconded the motion.

5 yes 0 nays

**OTHER BUSINESS:**

Park Superintendent, Lori Wilkie, thanked the commission for their support of the IG grant and advised that the improvements are a great success. Mr. Monroe advised that part of the grant was to construct a small trail segment. Mr. Monroe is seeking permission to solicit quotes for this project to be presented at the next regularly scheduled RDC meeting. Mayor Lynch entertained a motion to seek quotes for the trail project. Mr. Lach so moved. Mr. Mundt seconded the motion.

5 yes 0 nays

Mr. Monroe is seeking permission to seek quotes for ecological services in accordance with the agreement with the Army Corp of Engineers (2013) pertaining to the Section 125 grant. Mayor Lynch entertained a motion to seek quotes for these services. Mr. Czilli so moved. Mr. Lach seconded the motion.

5 yes 0 nays

Mr. Monroe advised that Mr. Ramian of the Chiefs Baseball team is requesting food trucks be allowed on RDC owned property during baseball games held at Portage Little League. Attorney Whitten believes there are liability issues that need to be addressed along with other matters. Historically, the Board of Works (BOW) was given authority by the RDC to determine for what purposes the RDC property could be used. Commissioners voiced that the BOW be charged with this decision along with legal review. Mayor Lynch entertained a motion to forward this request to the BOW. Mr. Lach so moved. Mr. Fekete seconded the motion.

5 yes 0 nays

There being no further business to come before the Commission, Mr. Czilli made a motion to adjourn. Mr. Lach seconded the motion.

5 yes 0 nays