

**CITY OF PORTAGE SANITARY BOARD
REGULAR MEETING
DECEMBER 3, 2020
3:00 PM**

The Meeting was called to order by Mayor Sue Lynch at 3:00 PM.

MEMBERS PRESENT:

Mayor Sue Lynch, Member Bill Crosby and Member Mel Gore. Also present was Clerk-Treasurer Rivas, Attorney Elwood, and Attorney Whitten.

Pledge of Allegiance.

MINUTES OF PREVIOUS MEETING:

Mayor Lynch entertained a motion to approve the minutes for the November 5, 2020 meeting. Member Crosby made a motion to approve the minutes; Member Gore seconded the motion. Mayor Lynch requested input from the Board. Mayor Lynch requested a roll call vote. Motion passed.

3 yes - 0 nays

STAFF REPORTS:

Superintendent Slawnikowski turned it over to Pre-Treatment Coordinator Traci Marshall. Traci reported that the company that was allowing grease into the system is no longer in Portage. She further stated that the company is involve in a multi-state lawsuit. Mayor Lynch asked Traci to keep attorney Elwood updated on the matter.

UNFINISHED BUSINESS:

Salt Creek Estates Mobile Home Park Billing Dispute

Attorney Elwood stated that he provided the park's attorney with the calculations provided by Clerk-Treasurer Rivas. The park has yet to respond. Member Gore made a motion to remove the item from the agenda; Member Crosby seconded the motion. Mayor Lynch requested input from the Board. Mayor Lynch requested a roll call vote. Motion passed.

3 yes - 0 nays

Portage Township Schools Marketing Coordinator Invoice

Mayor Lynch stated that since the Board entered the MOU as the USB, it is the Board's responsibility to pay the invoice. A meeting with her, Attorney Whitten, Attorney Elwood, and Superintendent Alaniz will be held to discuss the matter further. Member Gore made a motion to approve the invoice; Member Crosby seconded the motion. Mayor Lynch requested input from the Board. Mayor Lynch requested a roll call vote. Motion passed.

3 yes - 0 nays

Valparaiso City Utilities Correspondence

Attorney Elwood stated that a meeting is being scheduled with Mayor Lynch, Clerk-Treasurer Rivas, Attorney Elwood, and representatives from Valparaiso City Utilities and requested the item be tabled. Member Gore made a motion to table the agenda item; Member Crosby seconded the motion. Mayor Lynch requested input from the Board. Mayor Lynch requested a roll call vote. Motion passed.

3 yes - 0 nays

NEW BUSINESS:

NLMK Billing Dispute

Clerk-Treasurer Rivas explained NLMK overpaid their bill due to the wrong meter being read and that is why she requested the Board to enter into an agreement with Indiana American Water to perform the City's meter reads. The amount to be refunded is \$218,966.81. Member Crosby made a motion to refund the overpayment to NLMK; Member Bonta seconded the motion. Mayor Lynch requested input from the Board. Mayor Lynch requested a roll call vote. Motion passed.

3 yes - 0 nays

CLAIMS:

Member Gore made a motion to approve payment of the claims; Member Crosby seconded the motion. Mayor Lynch requested input from the Board. Mayor Lynch requested a roll call vote. Motion passed
3 yes - 0 nays

OTHER BUSINESS:

Superintendent Komenda asked the Board for permission to seek quotes for a new truck. One of the department truck's floorboards has completely rotted out. He stated he has available funds in his Capital Improvement line item. Member Crosby made a motion to allow Superintendent Komenda to solicit quotes for a new truck and purchase a truck from the lowest bidder, not to exceed \$35,000.00; Member Gore seconded the motion. Mayor Lynch requested input from the Board. Mayor Lynch requested a roll call vote. Motion passed.
3 yes - 0 nays

ADJOURNMENT:

There being no further business to come before the Board, Mayor Lynch entertained a motion to adjourn. Member Gore made a motion to adjourn; Member Crosby seconded the motion. Mayor Lynch requested a roll call vote. Motion passed.
3 yes – 0 nays

The meeting was adjourned at 3:36 PM

ATTEST:

Nina Rivas
Clerk-Treasurer

Sue Lynch
Mayor