

**City of Portage Sanitary Board
Regular Meeting
November 5, 2020
3:00 PM**

The Meeting was called to order by Mayor Sue Lynch at 3:00 PM.

MEMBERS PRESENT:

Mayor Sue Lynch, Member Mel Gore and Member Bill Crosby. Also present was Attorney Elwood and Deputy Clerk Sherryl Smolar.

MINUTES OF PREVIOUS MEETING:

Mayor Lynch entertained a motion to approve the minutes for the October 8, 2020 meeting. Member Gore made a motion to approve the minutes. Member Crosby seconded the motion. Motion passed.
3 yes- 0 nays

STAFF REPORTS:

Field Superintendent Dan Komenda reported that Brentwood Lift station would be receiving a new control panel due to ongoing issues in the past. He added that Damon Run would be receiving a flow meter as well as new control panels and that all lift stations are having routine maintenance done before the weather change.

Plant Superintendent Slawnikowski reported that October was a good month with no issues against our permit. He reported an incident of grease being discharged by a company that is currently being investigated by IDEM and that he would keep watch over the outcome.

UNFINISHED BUSINESS:

Salt Creek Estates Mobile Home Park Dispute -

Attorney Elwood stated the reports Clerk-Treasurer had submitted and that had been forwarded to the Park's attorney had not provided a response. He suggested the decision be tabled until further contact had been made. Member Gore made a motion to table. Member Crosby seconded the motion. Motion Passed.

3 yes – 0 nays

Portage Township Schools - Marketing Coordinator Invoice –

Mayor Lynch stated the invoice was not part of the packet and asked that Attorney Elwood provide information. Attorney Elwood stated he had reached out to the School to have them email the original MOU to his office but had not received it as of the meeting. He suggested tabling the matter until the next meeting. Member Gore made a motion to table. Member Crosby seconded the motion.

Mayor Lynch suggested that the City Marketing Coordinator expense might not be an expense that could be paid by the Sanitary Department. Mr. Crosby added that he thought that was the reason for the original motion to table the request to approve. Motion passed.

3 yes – 0 nays

Master Plan Update – Commonwealth Eng., Inc. - Jeremy Schmitt

Mr. Schmitt appeared before the board to present a Facility Capacity Evaluation memorandum for the Board's review. The report included the existing flows, graphs of past growth from 1900 forward, capacity levels, equipment inventories and dates of installation as well as a projection of future growth. It concluded with recommendations to address the capacity issues for the future. Much discussion followed after which the Board directed Mr. Schmitt to conduct a study to determine in what direction the department needed to go instead of waiting until the situation becomes much more costly.

NEW BUSINESS:

Valparaiso City Utility Correspondence – Attorney Elwood

Attorney Elwood suggested the matter be tabled and that a meeting would be scheduled in the future between Attorney Whitten, Attorney Elwood, Mayor Lynch, Clerk-Treasurer Rivas and the Valparaiso Utilities to discuss the matter. Member Crosby made a motion to table. Member Gore seconded the motion. Motion passed.

3 yes – 0 nays

Commonwealth Contract Amendment Revising existing Interceptor Rehabilitation Project to meet the requirements of the Section 219 Grant Program – Jeremy Schmitt

Mr. Schmitt explained that if a project was available it would be possible to obtain some of the Section 219 Grant monies. He stated that the program is administered by the Army Corps of Engineers which requires much more information in order to qualify for the available funds. He added that these funds could make it possible to do the Interceptor Project in its entirety instead of in parts. Attorney Elwood stated that the agreement was fine from a legal standpoint. Member Gore then made a motion to approve the amendment to the existing project. Member Crosby seconded the motion. Motion passed.

3 yes – 0 nays

Claims:

Mr. Crosby asked about the attorney fees and what they were for. It was determined that it was for lien collection review. Member Gore made a motion to approve the claims. Member Crosby seconded the motion. Motion passed.

3 yes – 0 nays

Attorney Elwood stated that he had received the MOU regarding the Marketing Invoice from the Schools which was entered into and signed in 2018. Mayor Lynch stated she still wanted the matter tabled until it could be further looked into.

ADJOURNMENT:

Member Crosby made a motion to adjourn. Member Gore seconded the motion. Motion passed.

3 yes – 0 nays

The meeting was adjourned at 3:36 PM

ATTEST:

Sherryl L Smolar
Deputy Clerk

Sue Lynch
Mayor